

Tax Year 2018
OTC
901

Revised 6-2017

State of Oklahoma
BUSINESS PERSONAL PROPERTY RENDITION
Tulsa County



Return to County Assessor - Filing Date: January 1 - Delinquent Penalties after March 15

(918) 596-5153

Ken Yazel, Tulsa County Assessor, ATTN: Business Personal Property Dept., 500 S. Denver Ave., Suite 215, Tulsa, OK 74103

<p>RE# 75253-55-55-12345 PP# P00000596001234 T-9A</p> <p>Phone Number (918) 252-1157 Email Address oklahoma@oklahoma.com</p> <p>Owner/DBA Doug Anderson Sample Oklahoma 901</p> <p>Mailing Address 9719 S 92 E Ave Tulsa, OK 74133</p>	<p align="center">REPORT ONLY TANGIBLE ASSETS</p> <p>FEIN <u>73-1112222</u></p> <p>Type of Business <u>Software Programming</u></p> <p>North American Industry Classification System 7 2 3 8 3 2</p> <p>Are other businesses included in this rendition? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please list: <u>Other businesses listed here ...</u></p> <p>Physical location if different from mailing address <u>94132 South 92nd East Avenue, Tulsa OK 55555-5555</u></p> <p>Name and number of person to contact for audit purposes (optional): <u>Sue Jones (918) 555-1212 Ext 1234</u></p>
<p>Are you renting or leasing this business location? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, do you own any real estate improvements at this location? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>When did you start business at this location? Date: <u>07/01/1995</u></p>	<p>Are you still in business at this location? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If no, do you still own the business personal property? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Business was renamed from 'Old business name' to 'Sample Oklahoma 901' on 6/5/2015</p> <p>Date Disposed/Sold: _____</p> <p align="right">If disposed or sold, stop here. Sign and return.</p>

PART TWO: OKLAHOMA TAXABLE FIXED ASSETS, FROM FORM 904 SCHEDULE 3 OR 3A

DESCRIPTION	Beginning Total Original Cost or RCN <u>Not Book Value</u>	Additions to Total Original Cost or RCN <u>Not Book Value</u>	Deletions to Total Original Cost or RCN <u>Not Book Value</u>	Ending Total Original Cost or RCN <u>Not Book Value</u>	Assessor Use	
					Reconciled	Assessed Value
Leasehold Improvement <small>Original Cost</small>	500	400		900		
Furniture and Fixtures <small>Original Cost</small>	10,750	950	500	11,200		
Electronic Equipment <small>Original Cost</small>	2,995	2,245		5,240		
Computer Equipment <small>Original Cost</small>	19,800	2,105		21,905		
Machinery Equipment <small>Original Cost</small>	500	3,300		3,800		
Forklifts and Construction <small>Original Cost</small>	8,300	600		8,900		
Tooling, Dies and Molds <small>Original Cost</small>	1,950	4,560	700	5,810		
Other Assets and Trade Tools <small>Original Cost</small>	1,200	800		2,000		
* Leased to Others <small>Original Cost</small>		1,200		1,200		
* Leased from Others <small>Original Cost (See Instructions)</small>					Total	Total
* See Instructions		➔	Total Fixed Assets	➔	\$	60,955

PART THREE: OKLAHOMA TAXABLE INVENTORY

Inventories

Total supplies, parts, equipment, etc. stored and/or not currently in use including raw materials, work in progress, finished goods, etc.

Average Inventory (From Part 6)	16,372
Less Freeport Exemption (Form 901-F)	—
Consignment and/or Floorplan Inventory	+ 1,200

Net Taxable Inventory = \$ 12,757

Net Inventory	
Total Assessed	
Penalty	
Total Net	
Date Filed	
____/____/____	
Assessment %	School District

State of Oklahoma - County of Tulsa
I, Henry James III, under penalties of perjury, do hereby depose and say that I am President of Sample Oklahoma 901 company; that as such I am acquainted with the books, accounts, and affairs of said company and know that the accompanying statement to be true, correct, and complete, and that all information requested herein has been fully and correctly given. (68 O.S. Section 2945 provides penalties for false oaths)

Don't Forget to Sign	01/11/2018	123 CPA Avenue - Accountant City, OK 55555
	Signature of preparer if other than taxpayer	Preparer's address (John Doe Company)
	01/11/2018	1234567
Signature of taxpayer	Date	Preparer's identification number Preparer's phone number (918) 555-1212 Ext 1234



Name of Business: Sample Oklahoma 901 (Doug Anderson)
 Address: 9719 S 92 E Ave - Tulsa, OK 74133
 Personal Property Acct #: P00000596001234

PART FOUR: ADDITIONS DURING THE REPORTING YEAR

Item Number	Leasehold Improvement	Year Acquired		Total Original Cost or RCN
		New	Used	
34	Repaired sign	2017		225
39	Curb put in	2017		175
Total LI Additions acquired in 2017 ->				\$400

Total Additions for Leasehold Improvement **\$400**

Item Number	Furniture and Fixtures	Year Acquired		Total Original Cost or RCN
		New	Used	
19	Receptionist desk	2017		350
29	Couch	2017		100
37	Misc furniture		2017	500
Total F&F Additions acquired in 2017 ->				\$950

Total Additions for Furniture and Fixtures **\$950**

Item Number	Electronic Equipment	Year Acquired		Total Original Cost or RCN
		New	Used	
16	Blueprinting machine	2017		2,100
35	Copier	2017		145
Total EE Additions acquired in 2017 ->				\$2,245

Total Additions for Electronic Equipment **\$2,245**

Item Number	Computer Equipment	Year Acquired		Total Original Cost or RCN
		New	Used	
15	Printer table	2017		55
21	Dell Dimension 8200	2017		2,050
Total CE Additions acquired in 2017 ->				\$2,105

Total Additions for Computer Equipment **\$2,105**

Item Number	Machinery and Equipment	Year Acquired		Total Original Cost or RCN
		New	Used	
17	Standard lathe		2017	3,300

Total Additions for Machinery and Equipment **\$3,300**

Item Number	Forklifts and Construction	Year Acquired		Total Original Cost or RCN
		New	Used	
10	Tires for forklift		2017	600

Total Additions for Forklifts and Construction **\$600**

Item Number	Tooling, Dies, and Molds	Year Acquired		Total Original Cost or RCN
		New	Used	
18	Various molds for proto-typing	2017		4,400
26	Power drill	2017		160
Total TDM Additions acquired in 2017 ->				\$4,560

Total Additions for Tooling, Dies, and Molds **\$4,560**

Item Number	Other Assets and Trade Tools	Year Acquired		Total Original Cost or RCN
		New	Used	
9	Misc tools, wrenches, screwdrivers etc	2017		800

Total Additions for Other Assets and Trade Tools **\$800**



Name of Business: Sample Oklahoma 901 (Doug Anderson)
 Address: 9719 S 92 E Ave - Tulsa, OK 74133
 Personal Property Acct #: P00000596001234

PART FOUR: ADDITIONS DURING THE REPORTING YEAR

Item Number	Leased To Others	Year Acquired		Total Original Cost or RCN
		New	Used	
7	Leased old chairs to Dairy Queen	2017		900
	Lease Information	Asset Type : Furniture Age of Asset : 1 years Lease Term : 36 months Payment : \$500		
	Lessee Name : Lesse Name here Address : lessee's address Phone : lessee's phone			
20	Leased mapping machine to Ralph		2017	300
	Lease Information	Asset Type : Map type asset. Not sure Age of Asset : 8 years Lease Term : 2 years Payment : \$75		
	Lessee Name : Ralph Smith Address : 333 Smith lane Phone : (918) 232-3232			
Total LTO Additions acquired in 2017 ->				\$1,200

Total Additions for Leased To Others \$1,200

Item Number	Leased From Others	Year Acquired		Total Original Cost or RCN
		New	Used	
5	Dell Dimension Computer	2013		
	Lease Information	Asset Type : Bob's asset type Age of Asset : 5 years Lease Term : monthly Payment : \$250 First Year of Lease : 2013		
	Owner Name : Bob Henderson Address : 123 Bobby Street Phone : (918) 252-1234			

Total Additions for Leased From Others

Total Additions for Tax Year 2018 -> \$16,160

PART FIVE: DELETIONS DURING THE REPORTING YEAR

Item Number	Furniture and Fixtures	Year Acquired		Total Original Cost or RCN
		New	Used	
11	Fat Freddy's Furniture		2010	500
Total Deletions for Furniture and Fixtures				\$500

Item Number	Tooling, Dies, and Molds	Year Acquired		Total Original Cost or RCN
		New	Used	
6	Mold #4823	2016		700
Total Deletions for Tooling, Dies, and Molds				\$700

Total Deletions for Tax Year 2018 -> \$1,200

For Additions & Deletions, subtotals are printed within each category if there is more than one asset listed for the same year.

PART SIX: MONTHLY INVENTORY

January	February	March	April	May	June	Average
6,333	2,000		400			
July	August	September	October	November	December	
78,000		9,000			2,500	16,372

**Tax Year 2018
OTC
904-A**

Schedule 3-A

Revised 6-2017

**State of Oklahoma
ASSET LISTING (GROUPED)**



Taxpayers filing in **TULSA** County: Must complete this schedule listing like or similar items grouped by description, year of acquisition and original cost and class. This schedule to be filed with completed OTC Form 901 rendition.

Name of Business: Sample Oklahoma 901 (Doug Anderson) Phone: (918) 252-1157
 Address: 9719 S 92 E Ave - Tulsa, OK 74133
 Personal Property Account Number: P00000596001234 Email Address: oklahoma@oklahoma.com

REPORT ONLY TANGIBLE ASSETS						ASSESSORS USE ONLY				
Item Number	Leasehold Improvement	Year Acquired		Original Cost	LIFE YEARS	% GOOD	FACTOR	RCLND		
		New	Used							
34	Repaired sign	2017		225						
39	Curb put in	2017		175						
\$400					< Total LI acquired in 2017					
1	New sign	2016		500						
\$500					< Total LI acquired in 2016					
Leasehold Improvement Total				\$900	Ttl					

Item Number	Furniture and Fixtures	Year Acquired		Original Cost	LIFE YEARS	% GOOD	FACTOR	RCLND	
		New	Used						
19	Receptionist desk	2017		350					
29	Couch	2017		100					
37	Misc furniture		2017	500					
\$950					< Total F&F acquired in 2017				
12	Old Mahogany desk		2016	10,000					
\$10,000					< Total F&F acquired in 2016				
28	Lamps		2015	250					
\$250					< Total F&F acquired in 2015				
Furniture and Fixtures Total				\$11,200	Ttl				

Item Number	Electronic Equipment	Year Acquired		Original Cost	LIFE YEARS	% GOOD	FACTOR	RCLND	
		New	Used						
16	Blueprinting machine	2017		2,100					
35	Copier	2017		145					
\$2,245					< Total EE acquired in 2017				
40	CAD Drafting table		2015	2,995					
\$2,995					< Total EE acquired in 2015				
Electronic Equipment Total				\$5,240	Ttl				

Item Number	Computer Equipment	Year Acquired		Original Cost	LIFE YEARS	% GOOD	FACTOR	RCLND	
		New	Used						
15	Printer table	2017		55					
21	Dell Dimension 8200	2017		2,050					
\$2,105					< Total CE acquired in 2017				
14	Disk Server		2016	200					
\$200					< Total CE acquired in 2016				
13	Nine Dell computers		2014	19,500					
\$19,500					< Total CE acquired in 2014				
2	RadioShack TRS-III		2010	100					
\$100					< Total CE acquired in 2010				
Computer Equipment Total				\$21,905	Ttl				

Item Number	Machinery and Equipment	Year Acquired		Original Cost	LIFE YEARS	% GOOD	FACTOR	RCLND	
		New	Used						
17	Standard lathe		2017	3,300					
\$3,300					< Total M&E acquired in 2017				
3	Brookings sheet bender - model 100A		2016	500					
\$500					< Total M&E acquired in 2016				
Machinery and Equipment Total				\$3,800	Ttl				

Item Number	Forklifts and Construction	Year Acquired		Original Cost	LIFE YEARS	% GOOD	FACTOR	RCLND	
		New	Used						
10	Tires for forklift		2017	600					
\$600					< Total F&C acquired in 2017				
42	CASE forklift		2014	8,300					
\$8,300					< Total F&C acquired in 2014				
Forklifts and Construction Total				\$8,900	Ttl				

**Tax Year 2018
OTC
904-A**

Schedule 3-A

Revised 6-2017

**State of Oklahoma
ASSET LISTING (GROUPED)**



Taxpayers filing in **TULSA** County: Must complete this schedule listing like or similar items grouped by description, year of acquisition and original cost and class. This schedule to be filed with completed OTC Form 901 rendition.

Name of Business: Sample Oklahoma 901 (Doug Anderson) Phone: (918) 252-1157
 Address: 9719 S 92 E Ave - Tulsa, OK 74133
 Personal Property Account Number: P00000596001234 Email Address: oklahoma@oklahoma.com

REPORT ONLY TANGIBLE ASSETS						ASSESSORS USE ONLY				
Item Number	Tooling, Dies, and Molds	Year Acquired		Original Cost		LIFE YEARS	% GOOD	FACTOR	RCLND	
		New	Used							
18	Various molds for proto-typing	2017		4,400						
26	Power drill	2017		160						
					\$4,560 < Total TDM acquired in 2017					
27	Hammer and tong set	2016		1,250						
					\$1,250 < Total TDM acquired in 2016					
Tooling, Dies, and Molds Total				\$5,810		Ttl				

Item Number	Other Assets and Trade Tools	Year Acquired		Original Cost		LIFE YEARS	% GOOD	FACTOR	RCLND
		New	Used						
9	Misc tools, wrenches, screwdrivers etc	2017		800					
					\$800 < Total OATT acquired in 2017				
41	Multi-rack CD burner/labler	2013		1,200					
					\$1,200 < Total OATT acquired in 2013				
Other Assets and Trade Tools Total				\$2,000		Ttl			

Item Number	Leased To Others	Year Acquired		Original Cost		LIFE YEARS	% GOOD	FACTOR	RCLND
		New	Used						
7	Leased old chairs to Dairy Queen	2017		900					
Lease Information				Asset Type : Furniture Age of Asset : 1 years Lease Term : 36 months Payment : \$500					
Lessee Name : Lesse Name here Address : lessee's address Phone : lessee's phone									
20	Leased mapping machine to Ralph		2017	300					
Lease Information				Asset Type : Map type asset. Not sure Age of Asset : 8 years Lease Term : 2 years Payment : \$75					
Lessee Name : Ralph Smith Address : 333 Smith lane Phone : (918) 232-3232									
					\$1,200 < Total LTO acquired in 2017				
Leased To Others Total				\$1,200		Ttl			

Item Number	Leased From Others	Year Acquired		Original Cost		LIFE YEARS	% GOOD	FACTOR	RCLND
		New	Used						
4	Dell Dimension	2016		0					
Lease Information				Asset Type : Computer Age of Asset : 2 years Lease Term : 2 years Payment : \$25 First Year of Lease : 2016					
Owner Name : Bev Anderson Address : 325 Anderson Street Phone : (405) 111-3333									
					\$0 < Total LFO acquired in 2016				
5	Dell Dimension Computer	2013		0					
Lease Information				Asset Type : Bob's asset type Age of Asset : 5 years Lease Term : monthly Payment : \$250 First Year of Lease : 2013					
Owner Name : Bob Henderson Address : 123 Bobby Street Phone : (918) 252-1234									
					\$0 < Total LFO acquired in 2013				
Leased From Others Total				\$0		Ttl			

29 assets **Asset Grand Totals** **\$60,955**

Tax Year 2018 OTC 901-F <small>Revised 6-2017</small>	State of Oklahoma FREEPORT EXEMPTION DECLARATION Tulsa County <small>Return to County Assessor - Filing Date: January 1 - March 15</small>
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NAME AND ADDRESS		USE CURRENT YEAR FORM
Firm Name	Other firm name used for Freeport Exemption	School District T-9A
Property Address :	94132 South 92nd East Avenue, Tulsa OK 55555-5555	
Mailing Address ...	123 S 92 E Ave, Tulsa OK 74133	
Phone Number ...:	(918) 252-1157 Email Address : oklahoma@oklahoma.com	

This is a statement of goods, wares, and merchandise exempt from taxation under Article X, Section 6A of the Oklahoma Constitution. Please note that inventory costs must include raw material, work in progress, finished goods, consigned and floor planned merchandise.

COST OF GOODS SOLD			
1	Beginning inventory in Oklahoma	\$	78,000
2	Add: Total purchases for Oklahoma Inventory	\$	9,000
3	Add: Incoming freight charges related to line 2	\$	300
4	Add: Other cost (work in process, labor, and/or other related overhead)	\$	650
5	Less: Ending inventory in Oklahoma	\$	
6	Cost of goods sold (Sum of lines 1, 2, 3, and 4 - minus line 5)	\$	87,950

AVERAGE INVENTORY													
7	Monthly inventory (Enter 0 for the months with no inventory)												
	<table border="1" style="width:100%; border-collapse: collapse; font-size: x-small;"> <tr> <td style="width:15%; text-align: center;">January 6,333</td> <td style="width:15%; text-align: center;">February 2,000</td> <td style="width:15%; text-align: center;">March 0</td> <td style="width:15%; text-align: center;">April 400</td> <td style="width:15%; text-align: center;">May 0</td> <td style="width:15%; text-align: center;">June 0</td> </tr> <tr> <td style="text-align: center;">July 78,000</td> <td style="text-align: center;">August 0</td> <td style="text-align: center;">September 9,000</td> <td style="text-align: center;">October 0</td> <td style="text-align: center;">November 0</td> <td style="text-align: center;">December 2,500</td> </tr> </table>	January 6,333	February 2,000	March 0	April 400	May 0	June 0	July 78,000	August 0	September 9,000	October 0	November 0	December 2,500
January 6,333	February 2,000	March 0	April 400	May 0	June 0								
July 78,000	August 0	September 9,000	October 0	November 0	December 2,500								
8	Total Inventory (Sum of the preceding months)	\$	98,233										
9	Average Inventory (line 8 divided by number of months in Oklahoma)	\$	16,372										
10	Inventory turns per year (line 6 divided by line 9)	\$	5.3720										
11	Months required for turnover (12 months divided by line 10) Note: If line 11 is more than 9.0, the exemption is not allowed.	\$	2.2338										

PURCHASES FOR OKLAHOMA INVENTORY			
12	Total purchases for Oklahoma inventory (from line 2)	\$	9,000
13	Less: Inventory purchases from Oklahoma vendors	\$	4,000
14	Inventory purchased from out-of-state vendors (line 12 minus line 13)	\$	5,000
15	Percent of out-of-state purchases (line 14 divided by line 12)	\$	55.56 %

SALES FROM OKLAHOMA INVENTORY			
16	Total sales from Oklahoma inventory	\$	8,500
17	Less: Sales within Oklahoma	\$	6,000
18	Sold and shipped out-of-state (line 16 minus line 17)	\$	2,500
19	Percent of out-of-state sales (line 18 divided by line 16)	\$	29.41 %

FREEPORT EXEMPTION			
20	Average inventory (from line 9)	\$	16,372
21	Less: Amount exempt (lower of line 15 or line 19 x line 20)	\$	4,815
22	Inventory amount not exempt	\$	11,557

All the above described property is located in Tulsa County, Oklahoma.

I, the undersigned officer of the above named company, corporation, or business concern do hereby declare under oath as provided by Oklahoma Statutes that the above schedule and statements have been examined by me and to the best of my knowledge and belief is a true and complete return, made in good faith, for the taxable year stated.

Signature _____ Title President Date 01/11/2018

FORM 901/901P - Other Information**TAX YEAR 2018**

Name of Business: Sample Oklahoma 901 (Doug Anderson)
Address: 9719 S 92 E Ave - Tulsa, OK 74133
Personal Property Acct #: P00000596001234

Usable Square Footage: 4000
Number of Units: 4
Strip Center or Office Building: Remington Towers III
Other Information: Several assets were moved to this location from our Sapulpa plant. Please contact us if you have any questions.

Tax Year 2018
OTC
901-IP
 Revised 6-2017

State of Oklahoma
INTANGIBLE PERSONAL PROPERTY EXEMPTION
 Tulsa County



(918) 596-5153

Ken Yazel, Tulsa County Assessor, ATTN: Business Personal Property Dept., 500 S. Denver Ave., Suite 215, Tulsa, OK 74103

RE# 75253-55-55-12345	PP# P00000596001234	T-9A	FEIN 73-1112222
			Type of Business Software Programming
Phone Number (918) 252-1157	North American Industry Classification System <input type="text" value="7"/> <input type="text" value="2"/> <input type="text" value="3"/> <input type="text" value="8"/> <input type="text" value="3"/> <input type="text" value="2"/>		
Email Address oklahoma@oklahoma.com	Are other businesses included in this rendition? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Owner Doug Anderson	If yes, please list: Other businesses listed here ...		
/DBA Sample Oklahoma 901	Physical location if different than mailing address		
Mailing Address 9719 S 92 E Ave	94132 South 92nd East Avenue, Tulsa OK 55555-5555		
Tulsa, OK 74133	Please provide the name and number of person to contact for audit purposes:		
	Sue Jones (918) 555-1212 Ext 1234		

REPORTING AND DOCUMENTATION
LOCALLY ASSESSED PERSONAL PROPERTY

Beginning January 1, 2013, the Oklahoma Constitution, Section 6A of Article 10, exempts intangible personal property from ad valorem tax. The taxpayer must identify any intangible personal property which the taxpayer claims has been valued and assessed. If the intangible personal property has not been valued and assessed by the county assessor there is not a valid claim for exemption. Documentation must be submitted with this form establishing the existence, value and prior assessment of any intangible personal property claimed to be exempt.

Return to County Assessor by March 15.

INTANGIBLE PERSONAL PROPERTY LISTING			
Asset Description	Original Cost	Net Book	Taxpayer's Estimate of Fair Market Value
Totals			

State of Oklahoma - County of Tulsa
 I, Henry James III, under penalties of perjury, do hereby depose and say that I am President of Sample Oklahoma 901 company; that as such I am acquainted with the books, accounts, and affairs of said company and know that the accompanying statement to be true, correct, and complete, and that all information requested herein has been fully and correctly given. (68 O.S. Section 2945 provides penalties for false oaths)

Don't Forget to Sign	_____ Signature of preparer if other than taxpayer	01/11/2018 Date	123 CPA Avenue - Accountant City, OK 55555 Preparer's address	(John Doe Company)
	_____ Signature of taxpayer	01/11/2018 Date	1234567 Preparer's identification number	(918) 555-1212 Ext 1234 Preparer's phone number

Sample Oklahoma 901 (Doug Anderson)
 9719 S 92 E Ave - Tulsa, OK 74133

Asset Listing
 Cross-Tab Summary by Category & Year

**Tax
 Year
 2018**

Asset Costs for years 2017 to 2001

Year	Totals	Computer Equipment	Electronic Equipment	Forklifts and Construction	Furniture and Fixtures	Leased To Others	Leasehold Improvement	Machinery and Equipment	Other Assets and Trade Tools	Tooling, Dies, and Molds
2017	16,160	2,105	2,245	600	950	1,200	400	3,300	800	4,560
2016	12,450	200			10,000		500	500		1,250
2015	3,245		2,995		250					
2014	27,800	19,500		8,300						
2013	1,200								1,200	
2010	100	100								
Totals	60,955	21,905	5,240	8,900	11,200	1,200	900	3,800	2,000	5,810

Sample Oklahoma 901 (Doug Anderson)
 9719 S 92 E Ave - Tulsa, OK 74133

Asset Listing
 Cross-Tab Summary by Category & Year

**Tax
 Year
 2018**

Fair Market Values of All Assets (calculated)

Year	Totals	Computer Equipment	Electronic Equipment	Forklifts and Construction	Furniture and Fixtures	Leased To Others	Leasehold Improvement	Machinery and Equipment	Other Assets and Trade Tools	Tooling, Dies, and Molds
2017	10,385	1,790	1,953	120	609	825	368	792	736	3,192
2016	4,505	40			3,000		420	420		625
2015	1,767		1,707		60					
2014	10,033	6,630		3,403						
2013	696								696	
2010	20	20								
Totals	27,406	8,480	3,660	3,523	3,669	825	788	1,212	1,432	3,817

Calculations are based on Cost, Age, Life and PV%

Item#	Description	Year Acq	New/Used -Age	L F	PV %	Cost	Calced FMV	Manual FMV	Category
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Computer Equipment									
15	Printer table	2017	N-1	5	85	55	47		Computer Equipment
21	Dell Dimension 8200	2017	N-1	5	85	2,050	1,743		Computer Equipment
Total for 2017						2,105	1,790		
14	Disk Server	2016	U-8	5	20	200	40		Computer Equipment
13	Nine Dell computers	2014	N-4	5	34	19,500	6,630		Computer Equipment
2	RadioShack TRS-III	2010	N-8	5	20	100	20		Computer Equipment
Total Cost for Computer Equipment						\$21,905	\$8,480		

Electronic Equipment									
16	Blueprinting machine	2017	N-1	6	87	2,100	1,827		Electronic Equipment
35	Copier	2017	N-1	6	87	145	126		Electronic Equipment
Total for 2017						2,245	1,953		
40	CAD Drafting table	2015	N-3	6	57	2,995	1,707		Electronic Equipment
Total Cost for Electronic Equipment						\$5,240	\$3,660		

Forklifts and Construction									
10	Tires for forklift	2017	U-7	6	20	600	120		Forklifts and Construction
42	CASE forklift	2014	N-4	6	41	8,300	3,403		Forklifts and Construction
Total Cost for Forklifts and Construction						\$8,900	\$3,523		

Furniture and Fixtures									
19	Receptionist desk	2017	N-1	10	92	350	322		Furniture and Fixtures
29	Couch	2017	N-1	10	92	100	92		Furniture and Fixtures
37	Misc furniture	2017	U-7	10	39	500	195		Furniture and Fixtures
Total for 2017						950	609		
12	Old Mahogany desk	2016	U-8	10	30	10,000	3,000		Furniture and Fixtures
28	Lamps	2015	U-9	10	24	250	60		Furniture and Fixtures
Total Cost for Furniture and Fixtures						\$11,200	\$3,669		

Leased From Others									
4	Dell Dimension	2016	N-2						Leased From Others
Lease/Consignment Info:		Bev Anderson, 325 Anderson Street, (405) 111-3333 Term : 2 years Payment/Rent : \$25 First Year of Lease : 2016 Age: 2							
5	Dell Dimension Computer	2013	N-5						Leased From Others
Lease/Consignment Info:		Bob Henderson, 123 Bobby Street, (918) 252-1234 Term : monthly Payment/Rent : \$250 First Year of Lease : 2013 Age: 5							
Total Cost for Leased From Others									

Leased To Others									
7	Leased old chairs to Dairy Queen	2017	N-1	5	85	900	765		Leased To Others
Lease/Consignment Info:		Lessee Name here, lessee's address, lessee's phone Term : 36 months Payment/Rent : \$500 Age: 1							
20	Leased mapping machine to Ralph	2017	U-7	5	20	300	60		Leased To Others
Lease/Consignment Info:		Ralph Smith, 333 Smith lane, (918) 232-3232 Term : 2 years Payment/Rent : \$75 Age: 8							
Total for 2017						1,200	825		
Total Cost for Leased To Others						\$1,200	\$825		

Leasehold Improvement									
34	Repaired sign	2017	N-1	10	92	225	207		Leasehold Improvement
39	Curb put in	2017	N-1	10	92	175	161		Leasehold Improvement
Total for 2017						400	368		
1	New sign	2016	N-2	10	84	500	420		Leasehold Improvement
Total Cost for Leasehold Improvement						\$900	\$788		

Machinery and Equipment									
17	Standard lathe	2017	U-9	10	24	3,300	792		Machinery and Equipment
3	Brookings sheet bender - model 100A	2016	N-2	10	84	500	420		Machinery and Equipment
Total Cost for Machinery and Equipment						\$3,800	\$1,212		

Sample Oklahoma 901 (Doug Anderson) 9719 S 92 E Ave - Tulsa, OK 74133	Asset Listing Grouped by Category, Year Acquired	Tax Year 2018
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Item#	Description	Year Acq	New/ Used -Age	L PV F %	Cost	Calced FMV	Manual FMV	Category
Other Assets and Trade Tools								
9	Misc tools, wrenches, screwdrivers etc	2017	N-1	10 92	800	736		Other Assets and Trade Tools
41	Multi-rack CD burner/labler	2013	N-5	10 58	1,200	696		Other Assets and Trade Tools
Total Cost for Other Assets and Trade Tools					2,000	1,432		
Tooling, Dies, and Molds								
18	Various molds for proto-typing	2017	N-1	3 70	4,400	3,080		Tooling, Dies, and Molds
26	Power drill	2017	N-1	3 70	160	112		Tooling, Dies, and Molds
Total for 2017					4,560	3,192		
27	Hammer and tong set	2016	N-2	3 50	1,250	625		Tooling, Dies, and Molds
Total Cost for Tooling, Dies, and Molds					5,810	3,817		
Grand Totals for All 29 Assets					\$60,955	\$27,406		

Who must file...

All business concerns, corporations, partnerships and professionals are required by Oklahoma statutes to file each year a statement of taxable assets as of January 1, which are located within this county. This rendition must be signed by an owner, partner, officer of the corporation or a bonafide agent.

Penalties...

Failure to file by March 15th will subject the taxpayer to a mandatory penalty of 10 percent, or a 20 percent penalty if not filed by April 15th (68 O.S. Section 2836C). If received through the mail by this office, it must be postmarked no later than March 15th. Postage metered mail overstamp by the Post Office after March 15th, will carry the mandatory penalty.

Taxpayers Filing Form 901 in this County...

Attach a complete detailed listing of all TANGIBLE assets used in business, grouped by description, year acquired and original cost, and items that have zero book value, use reporting Asset Listing 904 Schedule 3 or 3A, which is available from the county assessor. Report ONLY TANGIBLE ASSETS.

North American Industry Classification System (NAICS)...

This is your six digit Federal Business Activity Code.

Location of Property...

You must file a separate rendition for each location for assessment allocation to the various school districts.

Original Cost Values or RCN...

Report the total new or used total cost or replacement cost new, including freight-in and installation costs. Do not deduct investment credit, trade-in allowances or depreciation. If unknown, estimate the original cost. Estimated costs will not be depreciated without supporting documents.

Year Acquired...

This is the purchase date. Depreciation cannot be calculated unless the year acquired is reported.

Leasehold Improvements...

Report cost and detailed description of improvements to property owned by others. Do not report building expansions or repairs, rough plumbing or electrical service, which are included in real estate values. Report all other items such as partitions, new store fronts, etc.

Furniture and Fixtures...

Items included: office desks, chairs, credenzas, file cabinets, table booths, shelving display cases, racks, gondolas, retail fixtures, hotel and motel furnishings, etc.

Electronic Equipment...

Items included: calculators, copiers, drafting machines, blueprinting machines, fax machines, postage machines, telephone equipment, typewriters, lunch room appliances, etc. Also, include electronic and computer controls used with machinery and equipment.

Computer Equipment ...

Items included: computer hardware, monitors, drives, and other such hardware components. Custom software is exempt as an intangible.

Machinery and Equipment...

Items included: auto repair, agricultural, bakeries, barber and beauty shops, cleaning and laundry, fuel storage tanks, gas pumps, medical, restaurants, signs, theaters, etc. All equipment and machinery (forklifts, mobile yard cranes, drilling rigs, tools) is also included. Equipment installed on trucks or trailers after purchase must also be reported. Do not list licensed vehicles such as autos, trucks, semitrailers, boats over 10 h.p., etc.

Forklifts and Construction Equipment...

Items include: forklifts, back hoes, compactors, dozers, draglines, earth movers, graders, mobile cranes, rollers, trenchers, etc.

Tooling, Dies and Molds...

Items include: Tooling, dies, punches, molds, patterns, jigs, etc.

Trade Tools and Equipment...

Include items used by carpenters, cement finishers, craftsmen, electricians, mason, mechanics, repair services, roofers, etc.

*** Leased to Others...**

List lessee, address, asset type, original cost, and age of asset. Additional sheets may be attached, if necessary.

*** Leased from Others...**

List lessor, address, asset type, age of asset, and beginning year of lease. Additional sheets may be attached, if necessary.

Inventories...

Add your total monthly inventories. Then divide the sum by the number of months you have inventory in this county for the year to determine your average inventory. Inventories held for others or cosigned must be reported separately. Inventory claimed exempt must be accompanied by a Freeport Exemption Form (901-F).

If the Business is Sold, Closed or Name Changed...

To avoid possible incorrect or duplicate assessment, taxpayers should provide information as follows:

- * Business Sold: date of sale, name and address of new owner.
- * Business Closed: date of closing or date all personal property was disposed, report location and value of any remaining property still owned on the assessing date, even if in storage.
- * Business Name Change: date of change and new name.

Intangible Business Personal Property...

If any intangible property is imbedded in the reported assets the intangible property must be identified and valued to the county assessor with supporting documentation. Supplemental Form 901-IP must be used for any submission.