

**EXTENSION REQUEST FOR 2024  
BUSINESS PERSONAL PROPERTY  
RENDITION FILING DEADLINE**

COUNTY USE ONLY - (STAMP ETC)

Appraisal District Name:  
Dallas County Appraisal District

<b>Texas:</b> <u>Dallas County</u>	
Business Personal Property Division PO Box 560368 Dallas, TX 75356-0368 214-631-7406	
Account Number (if known): <b>00000000000000123</b>	



**Specify the mailing address where you would like  
our reply to this submission sent (if applicable).**

Name: John Doe Company  
Attn: John Doe  
Address: 123 CPA Avenue  
City/St/Zip: Accountant City, OK 55555

COUNTY USE ONLY - DETERMINATION HERE

Extension to ☐ May 15th ☐ May 30th is ☐ Granted ☐ Denied

Comments: \_\_\_\_\_

Appraiser: \_\_\_\_\_ Date: \_\_\_\_\_

**1. READ THIS**

To ensure timely processing, please: (1) use a separate form for each account, (2) complete all applicable sections, and (3) provide your return mailing address above. Deadlines that fall on weekends and legal holidays are extended to the next regular business day. Completed business personal property renditions must be delivered to the chief appraiser after January 1st and not later than April 15th each year. On timely written request by the property owner, the chief appraiser shall automatically extend a deadline for filing a rendition by 30 days to May 15th. If the initial 30 day extension is timely requested, the chief appraiser may further extend the deadline an additional 15 days to May 30th upon good cause shown timely in writing by the property owner.

**2. OWNER / BUSINESS INFORMATION**

Owner/Manager's Name: <u>Dennis Friedman (dba Big D Parts)</u>	Business Name: <u>Sample Dallas County</u>
Owner's Address: <u>4545 N. Elm Street</u>	Business Location: <u>555 some other street</u>
Owner's City, State, ZIP Code: <u>Dallas, TX 74133-1234</u>	Business Mailing Address: <u>PO Box 123</u>
Owner's Phone (area code and number) and Fax Number: <u>(214) 555-1234 Ext 123456 - Fax: (214) 111-2222</u>	Business City, State, ZIP Code <u>Dallas, TX 55555</u>
Agent's name: <u>John Doe Company (Bob Jones)</u>	Business Phone (area code and number) and Fax Number: <u>(918) 123-1234 Ext 1234 - Fax: (405) 123-1234</u>
Agent's Address: <u>123 CPA Avenue</u>	Square Footage: <u>1,200</u>
Agent's City, State, or ZIP Code <u>Accountant City, OK 55555</u>	Description of Business: <u>General description of my business.</u>
Agent's Phone (area code and number) and Fax Number: <u>(918) 555-1212 Ext 1234 - Fax: (918) 111-5555</u>	

**3. EXTENSION REQUEST**

- ☒ I request an automatic 30 day extension to May 15th for filing a rendition on the property described in Section 2.
- ☐ I have previously been granted a 30 day extension to May 15th for filing a rendition on the property described in Section 2 and request an additional 15 day extension to May 30th for the following good cause:

**4. SIGNATURE**

This form must be signed and dated. By signing this document, you attest that the information contained on it is true and correct to the best of your knowledge and belief, and if applicable, that you are authorized to represent the property owner in this matter.

**SIGN  
HERE**

\_\_\_\_\_  
Signature  
  
John Doe Company  
Company Name

Bob Jones  
Printed name  
  
President  
Title

01/20/2024  
Date  
  
94823  
Agent Number (if applicable)